

Dog Paws Boarding Resort, LLC. is searching for a Part-Time attentive, doting and reliable **Kennel Care Taker** to oversee the well-being of the animals in our care. To ensure success as a Kennel Care Taker, you should be able to anticipate and tend to the needs of animals. Ultimately, the expectations for a top-notch Kennel Care Taker will be able to tailor their care according to animals' physical, emotional, and behavioral needs.

Hours are Part-Time (hours may vary on number of boarders and no benefits). Initially looking for M-F 7 pm to 9 pm and Sunday 630-9 pm. Applicant will be required to undergo interview and background check process. Starting wage is \$9.50, potential increase after 45 days.

Duties and Responsibilities

- Accompanying animals to and from the kennels for final Crib nighttime service
- Ensuring that the animals are fed as necessary and have water at all times
- Administering medications as necessary
- Ensure that all kennels are clean and maintained, keeping them free of waste, spilled food, fur/hair, other debris and other unsanitary or hazardous materials
- Ensure animals have clean dishes at all times
- Immediately picking up waste and sanitizing after each dog in Crib yard
- Give dogs baths as necessary
- Keep records of feeding/Crib services for each animal
- Perform daily Crib cleaning
- Report significant changes in functioning of animal to Owner as soon as noticed
- Adjust Crib air temperature to ensure that all animals remain comfortable
- Performs other duties as assigned or requested

Requirements and Qualifications

- 18 years old and have High school diploma or GED required
- 1-2 years prior experience caring for animals at a dog daycare facility, shelter, or in personal animal care strongly preferred
- Familiarity with various dog breeds preferred
- Strong organizational, analytical, and problem-solving skills
- Excellent interpersonal and communication skills
- Physically fit and agile. Must be able to maintain physical stamina for caring for animals, cleaning and maintaining kennels (inside and outside) including lifting up to 50 pounds
- A passion for animal welfare
- Available to work during evenings, and on weekends and holidays required
- Must be able to work independently and with minimal supervision
- Must know when to escalate concerns about animal to Owner
- Must have reliable transportation. Failure to arrive to work due to inclement weather will not be tolerated as the Crib animals must still go outside.

Knowledge and Skills Requirements:

- Strong organizational skills, analytical and problem-solving skills, interpersonal and communication skills, basic computer skills and customer service skills are essential skills needed for this role
- He/she must also be well organized, observant, detail-oriented and work well independently or as part of a team
- Kennel assistants must also be comfortable in handling animals (Dogs and Cats) on a daily basis including non-social or aggressive dogs.

Working Conditions:

- Indoor and Outdoor work will be required in all Iowa weather elements (rain, sleet, snow etc.) and dress accordingly to working conditions (Proper foot attire required. No open toed shoes.)
- The environment can be loud due to the Dogs barking inside the Crib
- Hours required may vary but must be able to work evenings, weekends and Holiday's
- Employee understand inherent risk of working with animals for bumps, bruises, scratches etc.